

Move it or Lose it is committed to ensuring open access for learners who are eligible for reasonable adjustments and / or special considerations during attendance at our training.

As it is not reasonable to consider every eventuality, we will aim to support all learners and consider each case on an individual basis. We will aim to make adjustments that are reasonable in terms of giving access to learning and support.

Other factors, such as the need to demonstrate competence and meet health and safety standards will also be taken into consideration. Any adjustments made also needs to ensure that the required level of skills, knowledge and understanding are not compromised.

Please complete the following form and email it to [course@moveitorloseit.co.uk](mailto:course@moveitorloseit.co.uk)

<b>Reasonable Adjustment for Learning Support – Move it or Lose it! Training</b>	
Learner name:	Date:
Title of workshop:	Date of workshop:
Learner email:	Learner phone number:
Please give any information, which will be treated confidentially, about any conditions or problems which may necessitate special adjustments to help you access our workshops:	
Any learning difficulties e.g. Dyslexia (do you require coloured overlays, tinted spectacles, additional time to read training materials etc?)	
Deafness or partial hearing (do you require any assistive software?)	
Visual impairment (do you require learning materials in enlarged format?):	
Language difficulties e.g. English as a second language: (do you require a translator?)	
Other information about conditions or problems which may affect your ability to learn including ways in which we can assist you:	

For the duration of the course you may contact us for learning support. This can be done by emailing us at [course@moveitorloseit.co.uk](mailto:course@moveitorloseit.co.uk). If the issue cannot be resolved via written communication or should you prefer to speak to us, please email [course@moveitorloseit.co.uk](mailto:course@moveitorloseit.co.uk) with a contact number and we will call you to discuss support verbally.

**All information will be treated confidentially.**